

NCWSC Committee Meeting Minutes

Feb 07, 2009

Courtyard Santa Rosa

Note: The meeting minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

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The meeting was **convened** at 8:05 AM with a moment of silence followed by the Serenity Prayer. The Traditions, Concepts and Warranties were read.

Chairperson's Welcome:

Roll Call was taken.

The meeting **adjourned** at 6:10 pm.

Motions

Approval of Minutes from July 2008 Committee Meeting; several minor correction

Joan moved, Charlene seconded; passed with substantial unanimity.

Request by Spanish Convention to borrow translation equipment. They will have an English Room at their convention in Pittsburg in October/November, and would like to be able to translate main speakers, etc., into English. Passed by consensus.

AAPP to attend Sponsor's R&R and NoCAC. —Should be part of budget of event. —Consensus in favor – TABLED

Motion to amend NCWSA Committee Guideline X.B.

Mileage rate: IRS has variable rates depending on date. Ours has been 50.5 cents. Business rate is one rate, and charitable rate is another: 14 cents/mile.

0109.05

Voted to pay the full IRS business mileage rate. Sometimes the reimbursement form has not kept up with the changes per the IRS form. Everyone has the option to claim less. If you do not put in the full amount, it actually would be best to put in the full amount but deduct what you are willing to cover yourself; the person who follows you will know how much it really cost.

Delinquent Expense Reports: Sandi C, seconded by Joan W. That the NCWSA Treasurer not reimburse 2008 expenses received after 2/14/09.

Discussion: Guidelines give 1 year from expense incurred, but must be in by 12/15 for payment that year.

They plan to send a notice to those who have not submitted expenses.

Anyone who had expenses last year had plenty of time to know that they should get their requests in timely, and thus does not need extra notice.

Expenses for 2008 that come in now would be taken against the 2009 budget, therefore affecting the current coordinator.

Because of confusion with turnover, some say that we should not make a blanket statement. She thinks Joan and Carol should be allowed to use discretion.

We've never penalized anyone for the expense incurred in during his or her job. This penalizes people who did spend money.

Passed with substantial majority.

NoCAC: Consensus vote in favor of \$1500 grant to NoCAC for hotel deposit.

Motion to adjourn: Moved Connie F, seconded Patti R. Passed w/ substantial unanimity on voice vote.

Elections

Peggy Reviewed Election Procedures: Executive Committee consists of three regional and two at-large members. Coordinators not eligible to vote: only officers and DRs. Elections by written ballot: paper will be distributed. Alternate DRs may vote if their DR is not here.

Executive Committee: Caucuses before the break select candidates, which are then elected by the Committee.

North: Peggy

Central: Pablo

South Sue W

At-Large: candidates: Charlene R-D4, Char S-D6, Harlan H-D23, Yvonne d-D14

Elected: Harlan, Yvonne

Budget Committee:

Representatives from each section, elected by the caucus, to serve w/ the Alt Del, Treasurer, and prior Treasurer or prior Alt Del. BC has the job of putting together the budget, can be done via email. Audit committee (which IS the BC) does physically get together, which will be on a weekend in Cameron Park (30 miles east of Sacramento).

DeDe, (District 18), Southern Section

Juaneta, (District 7), Northern Section

Patti R, (District 26), Central Section

Joins, Joan W Carol G, Sandi C, Carol K.

Committee Reports

Executive Committee Report: Chris A-C

Four members here: Harlan, Patti, ... and Chris

Looking forward to turning it over to new Exec Comm.

A DR went through channels to resolve issues with the prior Chairperson. The Exec Comm. reviewed complaint with Chairperson, who did not seem to see a problem with her behavior. Since her term was up, EC decided not to pursue this issue, but asks that all officers should treat everyone with courtesy.

There has been a suggestion made that past DRs be on EC, rather than current DRs.

Discussion: The wisdom of experienced members would be helpful. The LRPC and/or Ad Hoc Committee will look into 18 month vs. 3 yr terms, as well as former DRs serving on EC, for additional wisdom. If you want to restrict EC membership to only past DRs, that would require a change of Bylaws: Bylaws currently state that both past and current DRs are eligible to serve on EC. If it will be OK to be Past DRs, could we elect EC at Assembly at end of Panel, instead of at the first Committee meeting of new panel? Some guidelines discuss elections at Assembly, because service starts 1-1. Preferably DRs are elected prior to Assembly. May 2010 would be next election of EC. No changes of bylaws necessary for that. Currently Bylaws specify 18 months, but it is possible for someone to serve multiple terms, and usually there is at least one member who has prior experience. Two EC members are At-Large: that's a good way for past DR to serve. Current member of EC reports that EC came second to her duties as DR; past DRs would have more time to devote to EC.

Budget Committee Report (Joan W)

Shout-outs to Sandi, Art, Irma. Can't create accurate budget until she gets current and correct financial statement. Coordinators and Officers got last year's expenses, but it would be a good idea to check with the last person in your position to create your request for next year. Wants that back by the end of the day today. Will not necessarily get what you ask for.

DRs get their expenses reimbursed by their districts, AIS representatives by their AIS, but Area reimburses expenses for officers, coordinators, and alternates.. Wants to consider a rule that expense reimbursement requests get to Treasurer promptly, preferably within 30 days.

NoCAC Committee (Jasper)

It's an awesome committee: he's confident in everyone's ability to do the job, and so far they're doing OK. Started with more money than ever. First BASH planned, flyers in bins: June 26-28, @ Sunset State park near Santa Cruz. Coming: Pancake feed in near future. T-shirts are available. He really appreciates Al-Anons, and the support of Al-Anon. He's asking for a grant for hotel deposit. Consensus vote in favor of \$1500 grant to NoCAC for hotel deposit. Logo contest: information and flyer are in bins. Theme: Reaching for Recovery.

Cat is doing outreach for NoCAC. NoCAC committee is a place for teens to work with other teens; contact Jasper.

Convention Committee (Patrick)

Registration forms in everyone's bins: take back to your districts. Passing around also and if you would like to register today, you can. Looking for people interested in being of service at convention. Chris D. Secretary for Convention, created a form that is pretty clear. Gabriella will give her presentation in Spanish and be translated. Saturday dinner, \$25—needs pre-registration. Ice cream social – will take donations. It's a great space, newly renovated. June 12-14 at Santa Clara Marriott. May 1 is deadline for Alateens to request scholarships for rooms.

Coordinator Reports

12-Stepper Editor (Denice E and Kathy H)

12StepperEditor@ncwsa.org for submissions.

Would like to put LDCs into 12 Stepper.

Deadline for next issue is 2/23. Will add a group donations form, with space for WSO#. When you send documents, Word or Excel would be helpful. Will be mailed to practically everyone, subscriptions are available. Share your ESH also.

Alateen Coordinator (Carla G)

I'm honored to be able to begin this journey into service at the Area level and first want to thank Chris M. for the smooth hand-off and sharing of lessons learned. Since our last assembly I have:

- Attended NoCAC 2008
- Reviewed the Alateen guidelines
- Participated in the changeover meeting in January.
- Supported the election of Alateen Liaisons and Alternates at NoCAC.
- Reviewed the Sponsor R&R Weekend Materials and updated them with the 2009 dates: September 18-20, 2009 at Westminster Woods. Please contact me if you would like to be part of a small committee to plan this event.
- Reviewed correspondence from Alateen sponsors and Bonnie M., the Area Alateen Process Person.

I will be presenting a Sponsor workshop at the District 14 Day in Al-Anon on February 14, 2009 and welcome other opportunities to share these materials in other districts. I am available to the NoCAC committee, which has gotten off to a great start and look forward to attending the Summer Bash events and other fundraisers for NoCAC.

Additional plans for Alateen include:

- Developing a contact list for District sponsors and Alateen Safety Contacts.
- Reviewing the Area and WSO listings of all registered Alateen groups in our area.
- Convening the Alateen Safety Committee to discuss NoCAC Guidelines and other issues of Safety.
- Working with the Convention Committee to support Alateen participation.
- Participating in the WSO Alateen Coordinator conference call in February.
- Exploring the costs and logistics of having a Sponsor Teleconference for District Coordinators and/or Sponsors.
- Exploring other ways to connect sponsors beyond the Sponsors R&R in September.
- Support the publishing Alateen Express. Shawn A. was able to collect a number of submissions at NoCAC and looks forward to getting the Alateen Express going.
- Being available to provide Sponsor Workshops or Forums at Al-Anon/Alateen events.

Most of all, I plan to listen to what Alateens, Sponsors, and Al-Anons would like to see happen in our area to grow Alateen.

I look forward to working closely with all who are passionate about Alateen.

Alateen Liaison Report

Jake, Alternate North Alateen liaison

Voted in 3 liaisons
Will try to make it to as many events as possible
Cat- Northern
Willing to speak at any events they can
Question: can they put together a list of Alateens willing to speak? Answer: they can try.

Archives Coordinator (Chris M)

Excited. Met with Irma at turnover. Will get the records currently stored at Irma's house; will be looking at where we can store our collection

Archives Starter Kit is online; Chris has a couple of hard copies.

Hadn't anticipated receiving stuff here. There is a form that should be completed when you submit information to Archives.

Can accept request for information or displays via email, but needs some lead-time.

Question: What should be in Archives? Can be many things: old financial records, old coordinator information, old Delegate info; historical information. Stored in special boxes for their safety. Displays from conventions. At the District level, minutes from meetings, budgets, photos from events, what committees did. Group: when group started (to honor birthday) – can ask to have that researched (can also ask Group Records).

Bylaws and Insurance Coordinator (Peggy and Bruce)

Peggy has been doing orientation materials and has not yet done transition, will do soon. At that point notification will be sent via list-serve.

At July meeting we reviewed binders. Information is on web, but some people want binders. Peggy printed 12 binders and this panel will have to discuss how to keep the binders current. Handed off to Bruce. Will be reviewing and revising most of the guidelines and forms during this panel. Most of them are 10 years old or more, so she recommends against spending much money on printing current guidelines. Everyone's input will be solicited for the revision of the guidelines. Report in the binds includes the forms, which has been recently updated; when they are posted to the web an email will be sent notifying the membership that they are available. Binder has also been reorganized.

The report for Bylaws and Insurance was delivered in two parts.

Bylaws and Guidelines

Bylaws are done. Does not include list of trusted servants currently. Not necessary that bylaws be distributed to each group, but there is money in Budget for that. She would like to print and distribute them at the July Assembly, and mail only to those who don't get them at Assembly. How many? New groups should receive a copy, so we need some spares. Suggested that we give out CDs rather than paper, but anyone who can use the CD can get it from the web. Should documents be made available in translation? Would like to have an Index created, but unable to do that herself: any volunteers?

Bruce has been following correspondence along with Peggy. Thanks Peggy for all her work.

Insurance

Details

Diversity (Janie)

Didn't get any information from predecessor, but trying to get a committee together, from different ethnicities. Hoping to have a Diversity Day sometime. Brainstorming: – has 4 volunteers for committee. Would like to include all the diversities: sexual, handicapped, ethnicities, etc. Look at your own district: how can we spread the message to the populace in your community? If you are bilingual, let them know (you won't be set for volunteering for sure). One idea is a diversity flag: could the crafters help with that? Might be able to find someone to translate Bylaws. Needs to know what is available for various diverse groups. Art brought out that at a New Mexico Assembly, everyone had earphones, because everyone was translated: allowed full participation of everyone of whatever language. Al-Anon has literature in more than 30 languages. Would like to get an Al-Anon meeting at Ohlone. Liv would like to contact other Children of Deaf Adults.

Facilities Coordinator (Debbie O)

Well the new panel has begun, and our committee has been busy as can be getting the Committee Meeting and One Day Assembly for June 19 & 20, 2009 in Pleasanton, Ca. Due to giving John time to get his report for us, Westminster Woods, Memorial Day, H & I Conference, Graduations, and Convention this was the first date we could get, and it is confirmed. Please take this to your Group Reps and please book your reservations

through the website as it will track all of reservations to give the committee the credit to keep our costs to a minimum. I know being a one-day Assembly most GRs will come for Saturday only.

A suggestion to all who will be staying Request the 6th floor as it has a Complimentary Continental Breakfast Room which your room key will allow you to utilize, and ask for the poolside if possible as the hotel backs up against the 580 freeway. Earplugs will be supplied for 580 side of the hotel. Book early, as there are a limited number of rooms for this service.

Friday June 19, 2009

Sheraton Pleasanton Hotel 5990 Stoneridge Mall Pleasanton, CA 94588 Phone # 925-463-3330 Fax 925-463-0713. When making reservations by phone please reference NCWSA, or book right on our website for this event only at: <http://www.starwoodmeeting.com/Book/NCWSA>

Saturday June 20, 2009

Pleasanton Middle School 5001 Case Ave, Pleasanton, CA. 94566-1171

Thank you to District 16 for hosting the One Day Assembly if you have any questions call Lori K at 925-846-5420, or Karen H.A. at 925-417-8719

There will be a Pizza Luncheon provided at a \$5.00 donation at the door.

Which I suggest is a separate table from the Group Reps Sign in Tables

Accommodations Dates June 19-20, 2009 Room Rates Traditional King Non Smoking

Single-\$70.00, Double-\$70.00, Triple-\$80.00, Quad-\$90.00 The Hotel will offer these guest room rates 1 day prior and 1 day after the meeting dates

Cut off date for accepting reservations for NCWSA meetings: May 29, 2009 5 pm local time. Check in time 3 pm, early check in time by request only. Handicapped Rooms Available

Give me your Opinion on the next issue, otherwise we are on our own for Dinner

An optional customized menu for the group can be provided to the guests at the group's discretion. This can be arranged prior to the group's arrival. The menu is \$25.00 inclusive of tax and gratuity and includes the following...

Chef's choice of pasta dish and Chef's choice of a chicken dish

(Any special dietary needs will be accommodated)

Garden Salas and Dressing

Warm Rolls and Butter

Chef's Choice of Dessert

Coffee and Tea

Complimentary shuttle service can be provided to and from the Dublin/Pleasanton BART station and to and from Pleasanton Middle School upon request for guests who choose to travel by BART and those who prefer to leave their car at the Hotel.

Our 3 Day Assembly will be in Fresno, CA on October 16-18, 2009

Hosted by Dist 19 Sue W the incoming DR, who did the walk thru with me on Saturday Jan. 31, 2009.

Radisson Hotel and Conference Center 2233 Ventura St. Fresno, CA. 93721 Phone # 559-268-1000

Website: [www/Radisson.com/fresnoca](http://www.Radisson.com/fresnoca)

Please mention NCWSA when making your reservations, to allow the area to be compensated for all possible credit. When we book up to 160 nights total we get a credit.

When you get your confirmation # please email that number to me: mefirst55@yahoo.com with the name of the person booking the room and how many will be in your room this will help in accounting for all rooms whether they are book under our cap or another such as AAA or any other that may not show NCWSA.

Room Rates for Standard King, Standard Double Queen Sleep Number Beds all \$109.00 per night.

Reservations must be received by the cut off date of Friday September 25, 2009. These room rates are good 3 days prior and after for anyone wishing to extend their stay here. Parking is complimentary for all registered hotel guest, and wireless Internet throughout the hotel. Dist 19 will have a hospitality room next to the meeting room for your refreshment needs, please go by and make a new friend from another district. If the group adds on a Saturday night banquet that room will be provided complimentary with vegetarian options.

The Committee meeting in July or August yet to be named which I am hoping to will be in the Southern section and looking at Dist 24 to host it some where within their borders.

Peggy P and District 5 is hostess this weekend, which is in the Northern section has put bid forms in your mailboxes as well.

Please get bids in for our Feb 2010 committee meeting, which at the rotating we are doing at this time should be in the Northern section; May 2010 Committee/One Day Assembly, which should be in the Southern section; the Committee meeting in July 2010 in the Central Section; and the 3-Day Assembly in October 2010 in the Northern section.

I would like to start on these as soon as possible, as I feel our business meetings are important to book out at least 18 months to get the best possible dates and rates.

If my committee doesn't get any bids on the dates above we will start researching sites for the meetings. As you can see our May committee meeting was put out to June due to other bookings.

To find the bid forms online go to NCWSA.org then select the Service tab on the Left toolbar. Select the Form tab, you will find the A-8 Assembly Bid form in document or pdf form, select the one you want and get it to me for an Assembly bid. To select a committee bid form go to A-9 Committee Bid form and select the document or pdf you prefer.

The rotation that I have planned will be for 2011 as follows:

Feb 2011 Committee Meeting in the Central Section

May 2011 Committee Meeting/One Day Assembly in the Northern Section

July 2011 Committee Meeting in the Southern Section

The 3-Day Assembly in the Central Section

In doing this all the sections will be able to host the Committee Meeting/One Day Assembly, with the other sections rotating seasons. And knowing which Sections will be hosting the 3-day Assembly will allow the areas to plan ahead.

If you are not sure which area you are in there is a map attached to my report in your bins that I hope will clarify it some for you I know it did for me. Thank you Art for put it in writing for me. Northern Section consists of Districts 1 through 10, having Sacramento and Santa Rose within it borders. Central Section consists of Districts 11 through 17 plus 25 & 26 with San Francisco and Oakland within it's borders. Southern Section consists of District 18 through 24, plus 27, having San Jose and Fresno within it's borders.

It has been a very busy 45 days for us as my committee took over in Dec, 2008 when Gene left for the holidays early and only the Feb event scheduled. With the help of my co-chair Jo S, the committee Portia from San Francisco, Errol for San Jose and Dawn for Conference Direct we have most of 2009 set and looking at finalizing it soon.

The committee is working on our next convention site for 2010 with Char S in the Chair for that event and looking in the Napa area, I hope you will be excited as we are.

I am learning that even on a bigger scale when you work together it all works.

Group Records (Connie F)

Has received lots of updates from WSO and from groups. USPS has new requirements for bulk mailings; all addresses need to be verified within 90 days prior to mailing. DRs need groups to be verified and then mail in May. Forms for updating group records, can be used for NCWSA, WSO, and district and AIS.

Institution (Louise M)

The economic situation hit the Department of Corrections here in California. Some of the AA and other groups that had been going in to the prisons were not allowed to go in due to lack of staffing. Al-Anon is put on hold for a while till the economic situation gets better. In the meantime, I would suggest that if you have a nucleus of people who are interested in going in to county institutions that you contact the institution and ask what the requirements are (clearance, application for entry, etc.) We here in Santa Clara Valley go in to Elmwood Women's Facility, which is a county facility. We go in to the RCP unit (Regimented Correctional Program), which is a program for low risk inmates. It is an excellent program which gives the women classes on addiction, living skills and the like, offers programs such as AA, NA, and Al-Anon to bring in to the inmates. Since it is low risk, a couple times I was the only outsider with fifty women in attendance and no guards present in the room. I don't know if other counties offer such a program. I will try to find out in the next few months.

Since my last report, I have delivered literature to Soledad State Prison and spoken to the person in charge of groups such as AA, NA, and other 12 step programs. He thought we Al-Anons would be great for the exit level programs but with the budget crunch we have not been able to work anything out. I also delivered literature to the Chowchilla Women's Facility and just recently got an invitation to attend their 6th Annual Career Resource day on Wednesday, March 4, 2009. At present I am trying to put together a team of people who will go with me into the facility that day. Literature was delivered to the Solano State Prison and I had a chance to speak to its Community Resource Person and if we can get a group of people interested in starting a meeting there, we may be able to get in. We will have to have clearance and fill out their application. I need to get back there because I picked up some applications but they don't seem to be the correct form.

The 37th Annual Hospital and Institution Conference in Galt, CA, will be on May 29, 30, 31, 2009. Carol G and Denice are the co-chairs of the event. I am eternally grateful for them to step up to head this conference. We went to our first planning meeting the first part of January and found that the AA chair had most everything under control. Now we need volunteers from the Sacramento, Modesto, Galt, and etc. area to volunteer to help host the event. Please contact Carol G if you would like to help. Her number is on the flyers which should be in your bins. Her phone number is (916) 601-7995. Our e-mail addresses are in the 12 Stepper.

Many thanks to the many groups which donated literature for the prisons. I also delivered literature to Friends Outside in Modesto and Sonoma, which distributes literature to local jails and county jails. If your group would like to do service for institutions, see if you have a Friends Outside organization and see if you can deliver literature there for distribution to the local jails and county institutions.

I have realized that I have just touched the tip of the iceberg of institution service. There are so many things that can be done. I very much appreciate the help that many of you have given me.

Literature Coordinator (Sandy S)

Excited and nervous. First Committee meeting. The Literature Coordinator is the link of service between Area and WSO. She has two copies of each brochure and a few books. Ordered Service Manuals for each committee member. Purchase though WSO or LDCs-supports the districts who have the LDCs. New poster will be available online: do you wish the drinking would stop? Please send Sandy the list of LDCs in their area, with addresses, etc., so she can direct people to them when she asks. Also want information on newsletters. New literature project has to do with sample chapter from In All Our Affairs, B15. Due April 15.

Forum representative. Bins have order blanks for Forum. Also has ability to order Alateen Talk. Al-Anon Faces Alcoholism 2009 deadline is 2/12/09. Form is in February Forum.

PI/CPC-Patti M and Brenda

Attended turnover meeting, but no prior person there. Wants contact information and ideas for projects. Has been thinking about this a while.

Web Committee (Shannon Alternate for Jim S.)

Summary by Month				
Month	Monthly Totals			
	Visits	Pages	Files	Hits
Jan 2009	1227	9083	8164	15479
Dec 2008	32444	715781	721649	894562
Nov 2008	18096	187259	304941	376391
Oct 2008	16805	58110	195757	264962
Sep 2008	15609	43740	187176	254883
Aug 2008	16420	42016	182028	247818
Jul 2008	17623	45916	191880	262441
Jun 2008	16701	41187	166896	223770
May 2008	16322	39744	160862	218907
Apr 2008	16062	40208	173716	228325
Mar 2008	15379	39068	163038	217053
Feb 2008	15064	37978	156301	209718
Totals	197752	1300090	2612408	3414309

Web Site Committee members are Shannon J., Alternate Web Site Coordinator, Art B., Arleen V., Mike M., Jennifer G., Lori K. & Bruce D. Other volunteers at the District/AIS level keep the Independent and Separate web sites updated. Thank you for your volunteer work.

We have been a bit behind on the updates and are catching up so please be patient. If you do not see your update on the web in 2-3 weeks please feel free to contact us again.

District 14 is up and running with their Independent Web Site.

All event flyers with any Alateen involvement must be approved by our AAPP (Area Alateen Process Person) at AAPP@ncwsa.org. This includes Independent Web Site postings. Please request this of your district coordinators, GRs and flyer creators. It will take longer to process the flyer if it is not first requested by the AAPP and approved before sent to the Web Site Committee.

All Alateen related flyers handed out/or posted to Independent Web Sites or the NCWSA Web Site must follow Guideline B-17.B.3.D.4.c and have the underlined and highlighted sentence below at the bottom of the flyer.

In order to use the Alateen name in the geographic area served by NCWSA, Alateen Conferences and other conventions that include Alateen activities are required to abide by the [B-17] NCWSA Requirement for Alateen Member Safety, register their intention to do so by notifying the Area Process Person of procedures placed in service for their function and place the following statement on any flyers publicizing their activities – **"The [name of conference or convention] abides by the NCWSA Requirement for Alateen Member Safety."**

Delegate's Report

Presentation on Knowledge-Based Decision Making (Immediate Past Delegate Sandi C)

In 2006, WSO implemented KBDM for the way they introduce topics, talk about it, and get background information. Using this method, motions pass with 90% agreement, if idea is worthwhile. Decision Elements: open communication, dialogue before deliberation, (as opposed to Roberts Rules, when motion was made before discussion), Concept 4. Talk to each other, everyone has a chance for input. All participants have access to same information. Concept 10-avoid double-headed management Culture of Trust: Agree to trust that leaders are doing the best they can. Audience participation, feedback allowed.

Allows thorough evaluation of issues.

Offers better way to do business, more efficiently and avoids personal agendas.

What is decided is better than who gets credit

Ongoing strategy

Allow us to think about preservation and long-term viability, assures AFG will be here in future.

Decision Making: no decision might be made; sometime that's the right thing (doing nothing)

What does this mean for AI-Anon as a whole: something old is new again. Our initial leaders used this process: engage in conversation, listen to others

Benefits: collaboration and evaluation and participation: better decisions

Team, partners together for AFG

Members accept responsibility for actions taken

Members feel they've been heard and can accept actions.

Accept Group Conscience.

Service Sponsorship: (Art B, former Delegate)

Pamphlet is available on Service Sponsorship. Reach out for help. Working Smarter, Not Harder: Has what you're doing worked? If not, it might not be because you haven't worked hard enough.

Different from personal sponsorship: more task-oriented: How do I...? Need not be a permanent relationship; can be ad hoc. Still not giving advice, but sharing ESH. Help create KBDM. As a sponsee,

recognize that having the job doesn't mean you're the most qualified, it means you're the most willing. It's necessary to admit you don't know and ask for help. Delegates going to WSC get assigned a service sponsor, and they sit together. Sponsorship eCAL, created by Art B was shared.

List of persons willing to be service sponsor and the positions those people have held? For Committee use only. Pass around a sheet, can write your own info and that can be attached to the roster. Please also designate who is an Alateen sponsor, or AMAIS, (for the teens).

Delegate's Report (John S, Panel 49, California North, Area 3)

Read a lot, has tickets, but hasn't done much yet. Will know more at June meeting. Conference Summary – if you don't have one, John has copies courtesy of Sandi. It's fascinating reading. WSO has set up a file server, where they're putting all the documents they used to mail. There are also folders for coordinators: Public Outreach, Literature, Archives, etc. When there's a new document, WSO sends an email telling the coordinator to go look at it.

Roster: John has the responsibility to tell WSO who are the DR and ADR of every district: make sure the roster is correct.

Delegates tell WSO what we're doing. If you're doing something you think might be of general interest, tell Delegate so he can pass it on to WSO.

Mailing address for John at Conference
John Stafford (hold for WSC 4/19-4/23)
Wyndham Virginia Beach Ocean Front
5700 Atlantic Avenue
Virginia Beach, VA 23451
Consider making love gifts: 95-100 total.

Officer Reports

Treasurer's Report (Carol G)

Money we don't have in the bank. Money we owe people. Report doesn't seem to be accurate. Very important to get expense reports in on time. Last year's financial report has to be in Twelve Stepper within two weeks, so it is crucial to get last year's reports in. Guidelines say that expenses should be submitted within 60 days, and must be received by December 15 to be paid within that year. Thank you for the opportunity to serve. Comment: very relieved that treasury is now in the hands of Carol G. and Joan W. They have a lot of work to do. Please solicit donations from your groups and districts: the Area can use them. There were lost checks; the replacement checks have now been received.

Chairperson Report

Turnover meeting plus met with prior Chairperson. Bank account signing, and a packet of checks had gone missing so he got together with former Treasurer to replace those checks. March 13-15 at SWRDM, will room with someone from El Paso. Reviewed Bylaws and NCWSC Guidelines, and the Chairperson guidelines, put together agenda for this meeting and the orientation meeting last night (with a lot of input). Anyone on Committee may bring forward item for agenda, so just tell Patrick (Chairman@ncwsa.org)

Secretary Report

Discussion of bins, name tags, Yahoo web site, roster. Restrict the Yahoo site to things that are for Committee members only. Essentially this is the password-protected page. Committee members need to be told there are minutes to be reviewed.

Alternate Delegate Report

Not much to report. Went to bank to become signer on account. Turnover was good. Will attend SWRDM. Met with Carol G. Has signed checks.

AAPP Report (Bonnie M)

Welcome to our first Committee Meeting of the new panel. I've been our Area Alateen Process Person (AAPP) for five weeks now and they have been busy.

In December 2008, Lori K., our outgoing AAPP, sent an email to the NCWSC list serve to let everyone know what the transition process would be. She trained me and turned over all records and equipment in December and I assumed my new duties in January. Since all processing had been suspended for the month of December, there was a bit of a backlog to catch up but I believe all completed paperwork for AI-Anon Members Involved in Alateen Service (AMIAS) and for new groups has been submitted to WSO for certification. I sent emails to each affected District Representative (DR) to let them know what had been submitted. And Jay R. has been working closely with me on Santa Clara Valley Alateen paperwork. I hoped to receive an update from WSO on our currently certified AMIAS before this weekend but have not. So, I'll send you the latest list of certified AMIAS in your districts as soon as I receive it.

In your District folders, you will find the current Request for Live Scan form, Alateen Registration form, directions on how to fill out the registration form, a flow chart from WSO mapping the process to register a new Alateen group and a request for information about your District Alateen Safety process. The District Alateen Process Form is my effort to get organized. Part of my job is to certify that any paperwork that I forward to WSO has been approved at the district level, so I need to know who at the district level will be responsible for that approval.

I did not make copies of B-17 NCWSA Requirements for Alateen Member Safety or of all A22 Alateen Safety Requirement forms since they are available on the NCWSA web site. But I will be happy to provide copies to anyone who needs them. As we begin this new panel, it is a good time to review the Alateen Safety Requirements approved by Assembly and to renew our discussion on what we can each do, individually, as Districts and as an Area to keep Alateen in Northern California a safe place for teens to recover from the family disease of alcoholism. I ask each of you to consider, when you include on your flyers the statement that your event "abides by the NCWSA Requirement for Alateen Member Safety", what does that mean in the context of your event and how will you implement the safety requirements for that event.

The Area Annual Recertification is sent by WSO in early April and includes all AI-Anon Member Involved in Alateen Service (AMIAS) processed through the third week in March. I will send a list of currently certified AMIAS in each district to the DRs in April, after I receive the lists from WSO. These are the AMIIS who need to be recertified. Anyone not on the list is not currently certified and can submit new candidate forms.

Intergroup Liaisons

AIS District 6-10 (Sacramento area)

Didn't copy her report. Beginning of last year in this position. Hopes to open AIS on Saturdays. Still looking to fill some positions. Looking at public information options. Bylaws are being overhauled. Has ordered more 2009 booklets, plans to participate in Recovery Happens in Spring. Birthday meeting is June 6 in Pollock Pines.

Santa Clara Valley AFG Intergroup-Anita

Districts 20, 21, 22. 95 meetings, include __ Alateen, __ Spanish, __ institutions. Still looking for Special Events coordinator and GR for D21, but otherwise everything filled. Started web coordinator position, and Bylaws committee. New set of officers and at-large members. Blown away by the level of service and participation here.

Hispanic Intergroup

Julietta. She keeps being the liaison because the others don't know English well enough to represent the group. Located in So. San Francisco. Public Information: San Francisco group and Redwood City group doing different things. San Jose group has Institutions meeting. National Convention in Phoenix AZ: flyers in bins. State convention 10/30-11/1 in Concord.

Spanish East Bay Intergroup

No Report

Other Business

Evaluation of 1-day Assembly and Committee Meeting: Last year was first year of new model, and it happened to be an election year, so description of jobs took a lot of time in May. Like visuals, Power-Point Presentations, use it more. New business should be done earlier. Registration process confusing, Translation material came late, job descriptions hard to follow. Officer positions that GRs weren't eligible for should have not been done at Assembly. Combine job description with report. Have positions that GRs are eligible for up front. AC didn't work well. Lunch was good, but we ran out of salad. Better signage. Seating uncomfortable. Wanted to do more GR business. Would have liked to receive nametags and agenda ahead of time. Keep trying concept of 1-day Assembly. There were lots of ideas for more workshops at the 1-day.

Propose Assembly 10 AM-4 PM, with Committee meeting 6-10 Friday and 8:00 AM-9 45 AM Saturday. Working dinner-substantial consensus: some dissension, but most agreed, possibly for DR and/or Officer/Coordinator meeting.

Can we **get information delivered electronically before the meeting?** That can allow us to take less time at the meeting.

If you have any area issues you want the **Long Range Planning Committee** to look at, email Sandi C. Immediate Past Delegate and chair of LRPC.

Patti R. will chair ad hoc committee on rotating 1/3 of members of Committee each year.

Bids:

None submitted

DR Meeting Report

DRs discussed the following topics; presented by Peggy, District 5
Love Gifts in the back; tourist info in binders
Reviewed format and content

DR's will get together again at lunch, in the meeting room with lunch brought in

Topics: Transition- everyone to share as much information as they can

Business meetings: having timed agenda, best practices at the end of the district meeting for any group problems or issues, alternating coordinator and group reports, moving district meeting around large districts

Alateen-didn't get to this topic

Outreach-didn't get to this topic

Announcements

Westminster Woods TG-shirts and hoodies are available.

Next Meeting

The spring committee meeting is June 19 in Pleasanton before the One-Day Assembly: see Facilities report for details.